



**STATE PROCUREMENT OFFICE
EMERGENCY PROCUREMENT**

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TO: Chief Procurement Officer

**ADMINISTRATION
STATE PROCUREMENT OFFICE
STATE OF HAWAII**

FROM: Department of Transportation, Airports Division, Kona International Airport at Keahole
Name of Requesting Department

Pursuant to HRS § 103D-307 and HAR chapter 3-122, Subchapter 10, the Department requests approval for the following:

1. Date or period of Emergency: 12-Feb-14

2. After-the-Fact: ☒ Yes ☐ No

3. Describe in detail the emergency situation that created a threat to life, public health, welfare or safety.

A fire line water main break occurred underground curbside fronting the baggage claim and passenger pickup area at Kona International Airport at Keahole, causing flooding and thereby creating a hazardous situation for pedestrians and vehicles operating in the area. The break and resulting water pressure lifted an approximate 10 foot square piece of concrete sidewalk more than 6-inches. Since the water main was also a fire line, structures along that line were without fire protection until the main could be repaired.

4. Vendor/Contractor/Service Provider Name:

NAN, Inc., 626 Laumaka Street, Honolulu, Hawaii 96819

5. Amount of Request:

\$ 9,284.16

6. Describe in detail the emergency goods, services, or construction and explain why it is necessary.

Repair of the main was necessary to mitigate pedestrian and vehicular hazards and restore fire protection to safeguard airport structures.

7. State the reason(s) the vendor/contractor/service provider was selected. Explain what competition, as is practicable, was conducted.

The repair required both heavy and specialized equipment to excavate, cut and haul, concrete, asphalt, soil, pipe and rocks. Since NAN Inc. was already mobilized on airport completing the new ARFF facility, State project AH2044-19, this equipment was already on property. No other contractor could have provided a quicker and more comprehensive response at that time of the afternoon. In all likelihood other contractors would have responded the next day.

8. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required.)

*Point of contact (Place asterisk after name of person to contact for additional information.)

Name	Division/Agency	Phone Number	E-mail Address
Edward L. Kihara	Airports/KOA	808-854-5887	edward.l.kihara@hawaii.gov
Chauncey Wong Yuen	Airports/KOA	808-987-3484	chauncey.wongyuen@hawaii.gov

**All requirements/approvals and internal controls for this expenditure is the responsibility of the department.
I certify that the information provided is to the best of my knowledge, true and correct.**

Department Head Signature

2-7-15

Date

For Chief Procurement Officer Use Only

Chief Procurement Officer (CPO) Comments:

Approval is granted based on the department's determination that the water main break created a threat to the safety and welfare of the visitors and local community members at the Kona airport due to flooding, destruction of the sidewalk, and disabling of the fire protection for surrounding airport structures. This request is submitted 1 year after the situation occurred.

In accordance with the Hawaii Administrative Rules (HAR) Chapter 3-122-90(a), the Agency is advised that request for Chief Procurement Officer approval of emergency procurements are required prior to the procurement or if time does not permit, as soon as practicable thereafter.

HRS Section 103D-310(c) and HAR section 3-122-112 shall apply (e.g., vendor is required to show proof of compliance and may use the Hawaii Compliance Express) and award is required to be posted on the Awards Reporting System. Proof of compliance and awards posting are required to be documented in the procurement/contract file. If there are any questions, please contact Kevin Takaesu at 586-0568, or Kevin.s.takaesu@hawaii.gov.

☒ Approved

☐ Disapproved

☐ No Action Required

Chief Procurement Officer Signature

3/9/15

Date